



FOUNDATION OF LIGHT

Personal Specification – Wider Family Learning Officer

	Essential	Desirable
Skills	Motivation Communication Group Work Organisation Time management Facilitation Coaching	Creativity
Experience	2 years working with adults and children in a community setting Administration Coaching	Portfolio building
Qualities	Commitment to equal opportunities Patience Sense of humour Flexibility Honesty Enthusiasm	
Knowledge	Issues that affect families in the community Other agencies	
Qualifications	Driving Licence Basic First Aid FA Coaching Level 2	Teaching or Community Learning Work qualification